



University of Central Lancashire

Unreserved Minutes of The Board Meeting Held On 16th May 2019, Commencing At 2.00pm At The Belsfield Hotel, Bowness-on-Windermere

Present:

David Taylor (Chair)

Andrea Adams	Sue Ion
Fiona Armstrong	Lesley Lloyd
Nicky Danino	Ruth Lowry
Maria Darby-Walker	Anne McCarthy
Jim Edney	Caitlin McLaren
Ridwanah Gurjee	Bill McQueen
Richard Hext	Lorraine Norris
Jon Hogan	

In attendance:

Michael Ahern (Chief Operating Officer)
 Ruth Connor (Executive Director of Marketing, Communications and Engagement) – in part
 Ian Fisher (University Secretary and Legal Officer)
 Suntosh Kaur (President-elect, Students Union)
 Ken Lee (Executive Director for Human Resources)
 Peter McMellon (assisting the Clerk to the Board)
 Chris Reilly (Interim Director of Finance)
 Anne Roberts (Executive Director of Finance)

UB740. Welcome and Apologies

The Chair welcomed all present to the meeting.

Apologies for absence from Mrs Bromley (Deputy Vice Chancellor (Corporate Planning and International Strategy)) were noted.

UB741. D

given to the item at this meeting, with full consideration given under the 'Finance and Strategic Discussion' session on Day 2.

The Chair then drew attention to the forthcoming events on the 'Key Dates for Board Members' document. He advised that equivalent events in previous years had been very rewarding and he encouraged Board Members to attend as many as possible.

UB743. Reserved and Unreserved Minutes of the University Board Meeting held on 21st March 2019

Resolved: That the Reserved and Unreserved Minutes of the University Board Meeting held on 21st March 2019 were agreed as a true record and signed by the Chair.

UB744. Matters Arising from the University Board Meeting held on 21st March 2019

(i) UB730 – Senior Executive Update – Academic business shape and growth

It was noted that full consideration of the planning implications identified at the last meeting will be included in the discussions scheduled for the second day of the residential event.

Text redacted – Reserved Minutes UB745.

Appointment of Vice Chancellor

The Chair summarised the assessment and interview process undertaken by the panel (with support of other colleagues) on 7th and 8th May 2019 which had culminated in the unanimous recommendation to the Board that Professor Graham Baldwin (currently Vice Chancellor at the Solent University) be appointed as the University's next Vice Chancellor. The Chair thanked all Board Members and staff who had contributed to the extremely thorough and efficient recruitment event.

Text Redacted – Reserved Minutes

Resolved: That

(i) Professor Graham Baldwin be appointed as Vice Chancellor at the University, and

(b) that the Board agree the Chair to initiate the detailed terms (b) conditions of the offer to be made to the Vice Chancellor.

- Mr Edney, Mrs Lowry, Mrs Norris and Mr Fisher – Members of the Local Government Pension Fund with no financial interest relating to the UCLan membership of the fund.

- Mr Ahern, Mr Lee, Mr McMellon and Ms Winters as Members of the Local Government Pension Fund as employees of the University.

Mr Lee (Executive Director for Human Resources) presented a report 'Review of Pension Provision / Alternative Scheme Design', together with appendices. Copies of the report and appendices are set out in the Minute Book.

Text Redacted – Reserved Minutes

Resolved: That the detailed recommendations set out in the 'Executive View' section of the report be agreed.

UB748. Senior Executive Update

Dr Livesey (Deputy Vice Chancellor (Academic)) presented the Senior Executive Update. A copy of the report is set out in the Minute Book.

Text Redacted – Reserved Minutes

(iii) Academic Report

Dr Livesey confirmed that there is now widespread recognition of the need for a review of staffing levels, especially in areas of decline but also where productivity can be improved.

The University's significant rise (up by 27 places) in its league table position is a better performance than anywhere else in the UK. The rise is a reflection of substantive improvements, including in the retention/continuation of students and in rates of student employment on graduation.

Dr Livesey also commented on initiatives designed to further enhance student experience at UCLan and on significant research successes. She explained the Research Excellence Framework (REF) assessment process and the importance to the University of efficient completion of that particular return.

(iv) Quality Assurance

Dr Livesey commented on the successful professional accreditation visits and on the commencement of the Association for the Advancement of Collegiate Schools of Business accreditation process (affecting the Lancashire School of Business and Enterprise). She also drew attention to the very satisfying outcome of the recent Ofsted monitoring visit at Training 2000 Ltd.

(v) International Update

Dr Livesey presented Mrs Bromley's section on international matters. She drew attention to the new partnerships being developed. In response to Dr S Ion's question about the strategy within which the international partnerships exist, Dr Livesey confirmed that this was expected to be covered under the strategic discussions scheduled for the second part of the Residential Days.

Mrs Lloyd asked about UCLan's involvement

(vi) Equality and Diversity Update

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UB750. International Update

It was noted that the International Update had been incorporated in the International Update section of the Senior Executive update (UB748(v) above).

UB751. Embracing a Digital-led Approach to Customer Engagement

Mrs Connor (Executive Director of Marketing, Communications and Engagement) gave a presentation on the plans for improving the University's main website.

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Resolved: That the presentation on 'Embracing a Digital-led Approach to Customer Engagement' be noted.

UB752. Masterplan Delivery Update

Mr M Ahern (Chief Operating Officer) presented the Masterplan Delivery Update report (1st May 2019). A copy of the report is set out in the Minute Book.

Mr Ahern advised that video presentations of the Masterplan work will be provided later in the Residential event.

In noting Mr Ahern's report and in considering the financial context within which the programme must move forward, Mr W McQueen asked about accessing external funding support. Mr Ahern advised on current bids (over £20m in value), but he concurred with the Chair's assessment that the competition for funding support is now extremely intense.

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Resolved : That the Masterplan Delivery Update be noted.

UB753. Committee Chairs' Updates

(i) Resources Committee

Mr Edney (Chair of Resources Committee) reported on the issues covered by the Resources Committee at the meeting on 23rd April 2019. He drew attention to the Committee's consideration of proposals for a joint venture with IN4.0. Provisional approval had been given to this initiative and further reports will follow in due course.

(ii) Nominations Committee

Mrs Adams (Chair of Nominations Committee) reported on the issues covered by the Nominations Committee at the meeting on 16th May 2019. She drew attention to the Committee's review of the induction periods of recently appointed Board Members.

Mrs Adams reported that, after due consideration, the Committee had concluded that the six recently appointed Board Members had successfully completed their induction period and that all six should be recommended to the Board for extended appointment.

Resolved: That

(i) the Committee Chairs' Updates be noted, and

(ii) the periods of office for Ms Danino, Mrs Gurjee, Dr Ion, Mrs Lowry, Ms McCarthy and Mrs Norris be extended by three years, from 1st August 2019 until 31st July 2022.

(Ms Danino, Mrs Gurjee, Dr Ion, Mrs Lowry, Ms McCarthy and Mrs Norris returned to the meeting at this point)

UB754. Staff Survey 2019 – follow up

Mr Lee (Executive Director of Human Resources) presented the follow up report following the initial report to the Board at the last meeting. A copy of the report is set out in the Minute Book.

Mr Lee commented on ongoing actions which were designed to ensure that University's response to the survey remains 'active'. He also commented on the very positive initially reactions to the recent announcement on the new Vice Chancellor appointment.

He noted Ms