



UB812. Matters Arising from the University Board Meeting held on 21<sup>st</sup> November 2019

(i) UB791 – Chair’s Announcements – May 2020 Board Residential Event

The Chair reported that, following investigation, costings for the next Board Residential event (21/22 May 2020) using Burnley Campus and a nearby hotel were marginally lower than the previous venue

It was agreed that arrangements for the event to be held in Burnley should proceed.

(ii) UB806 (iii) – Governance Portal

Mr Fisher reported on progress in use of the Governance Portal facility for meetings documentation. He confirmed that the facility was currently being used for Audit and Risk Committee meetings. The process has been adequately established for that Committee, use of the facility will be rolled out to the Board and the other Committees.

UB813. Vice-Chancellor’s Report

Professor Baldwin presented his report. A copy of the report is set out in the Minute Book.

Professor Baldwin drew attention to the following

- Political Landscapes yet, no post-election change of Minister of State for Universities  
Professors 7.0 Td (-) Tj 0.5 0 Td ( ) Tj -0-0.004 Tc 0.004 Tw 2.37 0 Td [(B)-

- Reserved Minute – Text Redacted
- Visits/Events- Winter Graduation Ceremonies had been successfully presented on campus. Prof Baldwin commented on other key visitors and events as listed in his report.
- Internal Communications with Staff -the practice of periodic face-to-face briefings by the Vice Chancellor is now established and is providing an effective vehicle for conveying key messages, such as the drive for more effective cost controls.

The Board then discussed aspects of Vice Chancellor's Report. Dr Ion's advice on the need for the University to gear up in anticipation of opportunities emerging from the Government's renewed interest in nuclear technology was noted.

Finally, and in response to Armstrong's request, Professor Baldwin confirmed that further work with the Chief Marketing Officer is expected to enable the systematic presentation of summaries of media attention to the University.

Resolved: That the Vice Chancellor's report be received

#### UB814. Chief Finance Officer's Update

Mr Charles presented the Chief Finance Officer's Update report A copy of 0 Two ( )Tjt]TJ -0.004

Ms Kaur also reported on some small degree of 'nervousness' among students (where staff departures have occurred or are rumoured to be imminent). Generally, however, the student body is content so far with the way reductions are being managed. Professor Baldwin confirmed that the management of staffing changes sought to ensure that departures were mostly timed for when the academic year has ended.

Reserved Minute – Text Redacted

Professor Baldwin confirmed that as Dr Gurjee had indicated, the University's Recruitment Approvals Panel (for considering the filling of vacant posts) was contributing effectively, but intelligently, to cost control and to optimal use of resources.

In summarising the progress on the management and the rebalancing of the University's finances, the Chair highlighted the importance of honest and open communication with staff as key to securing the necessary cooperation across the University.

Resolved: That the Chief Finance Officer's Update report be noted.

#### UB815. Death in Service Scheme – Appointment of New Trustees

Mr Fisher presented the report recommending the appointment of Mr Charles with effect from 30 January 2020 as an additional Trustee. A copy of the report is set out in the Minute Book.

Resolved: That

- (i) Mr George Charles be appointed as an additional Trustee with effect from 30 January 2020; and
- (ii) the Deed of Appointment be signed and sealed on behalf of the University Board

#### UB816. Reserved Minute – Text Redacted

#### UB817. Equality, Diversity and Inclusion – Annual Report

Dr Livesey delivered the Annual Report on Equality, Diversity and Inclusion. A copy of the report is set out in the Minute Book.

Dr Livesey reminded the Board about the University's publication duty (Public Sector Equality duty), and also about the extent to which the EDI data is used in the strategic management of all aspects of the University.

Having noted the main points from the Resources Committee's consideration of the Annual Report (meeting on 14 January 2020), the Board then reviewed each section of the report.

Reserved Minute – Text Redacted

It was agreed that the inclusion of national data (for comparisons) should be considered for future reports.

Mrs

Finally, the Board noted Ms Kaur's agreed amendment to the section on 'Pride' (the first sentence of which should now read "SU Pride was part of Welcome activities for the second time and this is now planned as an annual event in conjunction with the University").

Resolved: That the Annual Report on Equality, Diversity and Inclusion be approved.

#### UB818. International Update

Reserved Minute – Text Redacted

With regard to the University's wider international operations and ~~by~~ Prof

The Committee had examined and approved for signature and submission the 2018 transparent Approach to Costing (TRAC) return. She confirmed that the Committee was satisfied with the accuracy of the return and that no significant issues are anticipated from the data and messages therein.

Mrs Lowry then explained that a request from the OfS to a minor change of wording to the University's Annual Report of the Audit and Risk Committee had been considered. The areas the section in question had submitted read as follows:

"Subject to the resolution of the HESA Data referred to above, based on the information presented to the Audit and Risk Committee during the year, the Committee is satisfied with the overall reports and adequacy and effectiveness of the University's arrangements for:

- Risk management, control and governance;
- Data quality; and
- Promoting value for money"

the Committee had resolved to change the three bullet points to read as follows:

- Risk management, control and governance;
- Economy, efficiency and effectiveness (VfM); and
- Management and quality assurance data submitted to the Higher Education Statistics Agency, the Student Loans Company, HEFCE, the OfS, Research England and other bodies.

The Board noted the changes to the Committee's Annual Report.

Resolved: That

- (i) the Chairs' Updates be noted; and
- (ii) the amendments to the Annual Report of the Audit and Risk Committee be noted and the revised version of the Annual Report be now submitted to the OfS.

#### UB821. Confirmation of Completed Assurance Updates

Dr Livesey advised that the systems noted by the Board (under her 'Overview of key returns applicable to UCLan' report at the last meeting) are being effectively managed with close monitoring ensuring that returns are submitted by deadlines.

#### UB822. Masterplan Delivery Update

Mr Ahern presented the Masterplan Delivery Update report dated 30 January 2020. A copy of the report is set out in the Minute Book.

Mr Ahern confirmed that, as noted by the Resources Committee following their detailed review of the ongoing work, there are no immediate issues and delivery on time and within budget of the final elements is now anticipated.

Mr Ahern described the challenges entailed in the erection of the complex steel structure for the new Student Centre.

Resolved : That the Masterplan Update Report be noted.

UB823. Any Other Business