



2021 commencing at

(via video-conference) :

Jim Edney (Chair)

Fiona Armstrong                      Lesley Lloyd  
Graham Baldwin                      Ruth Lowry  
Zuleik                      (via video-conference):

George Charles (Chief Finance Officer)  
Ruth Connor (Deputy Chief Executive)  
Ian Fisher (University Secretary and General Counsel and Clerk to the Board )  
Andrew Ireland (Pro Vice Chancellor – Students and Teaching) – UB969 only  
Carolyn Johnson (Executive Officer to the Vice Chancellor)  
Ken Lee (Chief People Officer )  
Lynne Livesey (Deputy Vice Chancellor)  
Peter McMellon (assisting the Clerk to the Board)  
Lisa Atty (Governance Support Officer)  
Fiona Winters (Head of Governance/ Deputy Clerk to the Board)

UB957. Welcome and Apologies

The Chair welcomed all present to the meeting.

Apologies for absence had been received from Mr Hext and Mr Taylor . The Chair undertook to mention matters raised by Mr Hext (in e-mails) at appropriate points in the meeting.

UB958. Declaration of Interests

There were no declarations of interests other than those recorded under UB 970 below.

UB959. Chair's Announcements

There were no Chair's announcements.

UB960. Reserved and Unreserved Minutes of the University Board Meeting held on 1st July 2021

Resolved : That the Reserved and Unreserved Minutes of the University Board Meeting held on 1<sup>st</sup> July 2021 were agreed as a true record and signed by the Chair.

UB961. Matters Arising from the University Board Meeting held on 1<sup>st</sup> July 2021

(i) UB942(ii) – Vice Chancellor’s Update – League Tables

Professor Baldwin reported on the development of the Course Health Dashboard and the extent to which the emerging new resource is already being used in such exercises as the current review of courses which require remedial attention.

UB962. Vice-Chancellor’s Update

Professor Baldwin presented his report. A copy of the report is set out in the Minute Book.

Professor Baldwin commented on his report as follows:

(i)

(ii) *Industrial Relations*

The UCU’s response to the recent 1.5% pay award has been to ballot for industrial action, this being the latest indicator of the union’s apparent determination to bring about some form of action , possibly before the end of the calendar year.

Reserved Minute – Text Redacted

Mr Lee outlined the ballot and potential industrial action timeline.



'Student Opportunity and Success' sub -strategy as appended to the draft provided an example of such documents.

Mrs Connor confirmed that, with nearly all the supporting documents now completed, a formal launch of the new Strategic Plan could, once approved by the Board, proceed at the end of October or early November. The document will be available in both hard and digital formats. Thereafter, arrangements for monitoring and measuring performance against the new Plan will be applied.

#### UB966. Academic Board Annual Assurance Report

Dr Livesey presented the Annual Assurance Report. A copy of the report is set out in the Minute Book.

Dr Livesey suggested that the comprehensive Report, which outlined all key decisions and mapped the University's performance against regulatory requirements, should provide the Board with assurance that the Academic Board is fulfilling its role and that OfS conditions of registration are being met.

Dr Livesey reminded the Board that, for added assurance, the meetings of the Academic Board are attended by the Board's own representatives (Dr S Ion and Mrs L Lloyd).

Mrs Lloyd confirmed that the Academic Board meetings proceed efficiently and effectively. Dr Ion concurred with Mrs Lloyd's confirmation, adding that the Academic Board meetings documentation is also of a high quality.

The Chair thanked Dr Livesey for her report and also Dr Ion and Mrs Lloyd for their continued assistance.

In noting that this would be the final occasion on which Dr Livesey would attend the University Board before her retirement at the end of October 2021, the Chair thanked her on behalf of the Board for her immense contribution to the management of the institution and also for the support which she had provided to the Board.

Dr Livesey wished the Board and the University community well for the future.

Resolved: That the University Board be assured that Academic Board is effectively fulfilling its responsibilities in accordance with its Terms of Reference.

#### UB967. Cyber Attack (March 2021) Report

Professor Baldwin presented the report which provided full details of the incident in March 2021 and the management of the matter. A copy of the report is set out in the Minute Book.

Professor Baldwin reminded the Board that reports had already been presented to the Board and to the Resources Committee and the Audit Committee since the occurrence in March 2021. He commented on the key points in the report now presented.

The Chair confirmed that the incident had, indeed, already been reviewed and University Management's response had been monitored and affirmed. The Board and the Committees had noted the various assurances and safeguards which are in place, but it will remain essential for all possible defences against such attacks to be continually monitored and upgraded.

Resolved: That the Cyber Attack (March 2021) report be noted.

#### UB968. Ethnicity Pay Gap Reporting

Mr Lee provided a verbal update which included confirmation that mandatory reporting on ethnicity pay gaps had still not been introduced. He advised that, particularly outside the HE sector, ethnicity pay gap reporting was becoming commonplace, with reports indicating

significant gaps in some quarters. At UCLan, work and action planning in anticipation of the introduction of mandatory is proceeding.



UB971. Annual Report of the Clerk to the Board

Mr Fisher presented the Annual Report of the Clerk to the Board. A copy of the report is set out in the Minute Book.

Mr Fisher confirmed that the Meetings Schedule (Board and Committees) for 2021 -22 had been distributed and that the equivalent document for 2022 -23 was already under production and would follow in due course .

Board Members examined the Annual report and the supporting appendices and agreed that there were no issues to be raised.



It was noted that the next meeting will be at 2.00pm on Thursday, 25<sup>th</sup> November 2021 at the Belsfield Hotel, Bowness -on-Windermere. It was noted that, in order to accommodate any Board members who may have concerns about 'in person' meetings at that point, alternative participation arrangements will have to be explored. The position will be kept under review.

Resolved: That the next meeting be at 2.00pm on Thursday, 25<sup>th</sup> November 2021.

I M Fisher  
Clerk to the Board