

Uclan Biomedical Technology (Shenzhen) Limited
FREEDOM OF INFORMATION ACT 2000

GUIDE TO INFORMATION

1 Introduction

1.1 The Freedom of Information Act 2000 gives a general right of access to recorded information held by public authorities, sets out exemptions from that right and places a number of obligations on public authorities. The Act, and includes publicly owned companies. Uclan Biomedical Technology (Shenzhen) Limited is a publicly owned company. Any person who makes a request to a public authority for information must be informed whether the public body holds that information and, subject to exemptions, be supplied with that information.

In addition to giving the public the right of access to information, all public bodies are required to issue a declaration about what they will routinely publish. The Company has adopted the model Publication Scheme for Publicly Owned Companies as recommended by the Information Commissioner the information watchdog. Details of the model scheme can be found on the Information Commissioner's website at www.ico.gov.uk

1.2 This guide to information

Class	Description	Item	Link/Availability
<u>Who we are and what we do</u>			This class contains organisational information, structures, locations and contacts relating to the Company
	Roles and responsibilities		
		Business Licence by AIC / Certificate of Approval by BOFTEC	Paper copy: On application to Group Company Secretary
		Memorandum and Articles of Association	Paper copy: On application to Group Company Secretary
		Corporate Structure	See website for wholly owned companies structure: http://www.uclan.ac.uk/information/services/sds/governance_committees/companies/companies_trusts.php
	Board members	Details of members and list of Directors	http://www.uclan.ac.uk/information/services/sds/governance_committees/companies/companies_trusts.php
<u>What we spend and how we spend it</u>			
	Annual Accounts	Statutory Accounts	Paper copy :On application to Group Company Secretary