

# Safeguarding and Prevent Policy and Procedure

Safeguarding children, young people, and adults at risk

Effective from September 2024 to Present

#### Contents

Summary		4	
A.	Policy Statement	5	
Β.	Scope of the Policy	5	
C.	What is Safeguarding?	6	
D.	What is the Prevent Duty?	8	
E.	Reporting Safeguarding Concere9/s()] TJ ET Q q 0.000008874 0 595.5 842 re	W* n BT /F3 11 Tf	100

## Summary

#### What is Safeguarding?

Protecting children, young people (under 18) and adults at risk from abuse or neglect. In the context of UCLan, this usuallu :35( o)20(h)-8()-22(a)-10(u)-9(sk)10(pr)5(si)5(lv-20(uh)36(idh)-7(u)-9(n)-9(g)-3( a)

## A. Policy Statement

The University of Central Lancashire (UCLan) is committed to supporting students and apprentices and recognises the importance of health and wellbeing in relation to their academic progress and university experience.

UCLan aims to create an environment in which all members of the University community, including those under the age of 18 and a

must be implemented if anyone becomes of aware of s afeguarding concerns within the context of research activity.

## C. What is Safeguarding?

While traditionally focused on children (persons under 18) and Adults at Risk (those who may be unable to protect themselves), the concept of safeguarding has evolved to encompass broader ethical and pastoral responsibilities. In this document, "safeguarding" refers to these wider responsibilities aimed at ensuring the welfare and safety of all individuals within the university environment.

Safeguarding is about protecting children (0 -15), young people (16 -17) and adults at risk from harm, and ensuring they are provided with safe and effective care. In the context of UCLan, this usually means providing a safe environment for individuals to study, visit and participate in activities; we also have a responsibility to act where we become aware that a child, young person or an adult at risk, is at risk outside of the University.

Children, young people and adults at risk are inherently more vulnerable to all forms of harm, abuse and exploitation, and therefore it is vital that we adopt an approach in which all members of the UCLan community are alert to the possibility of safeguarding issues arising.

Safeguarding is also about protecting individuals from particular groups as they may be more vulnerable, such as those with special educational needs or disabilities, older people, individuals from the LGBTQ+ community or those who become vulnerable dut6pD EMC /Span <</MCID 6/Lang

- *f* ensuring that children are growing up in circumstances consistent with the provision of safe and effective care.
- f taking action to enable all children to have the best outcomes.

Where we become aware of a ch ild or young person experiencing or being at risk of harm or abuse, we will commit to sharing concerns and working together with external agencies, as appropriate.

Adult at Risk : 3 U N 4\_V v N I m V p y I A m N m V p m L N S V\_V p V a\_ a S A\_ ® L q]p A p Care Act 2014 and defines an Adult at Risk as someone over 18 years of age who (i) has needs for care and support; and (ii) is experiencing or is at risk of abuse or neglect; and (iii) as a result of those needs is unable to protect himself or herself against the abuse or neglect or the risk of it.

Adults in vulnerable situations : Safeguarding in a wider sense involves supporting people who may not be a child or meet the thr eshold of an adult at risk, but who may still require immediate support to enable them to stay safe.

Adults with capacity have the right to make their own choices, and as such we adhere to the 6 principles of the Care Act, which include; empowerment, protection, prevention-3()-22(o)20(w)19(n)-9()-22(ch)

both online and offline. As such, the safeguarding team will liaise with the Inclusive Support team and relevant external agencies to identify and respond to any additional barriers that may exist when recognising abuse and neglect.

Further information about these categories of abuse, together with the indications of the possible signs of harm and abuse are detailed in Appendix 6 and on our <u>signs of harm and</u> <u>abuse webpage</u>

Exhibiting any of the signs, symptoms and/or behaviours associated with each category does not always mean there are safeguarding concerns. However, it is important that concerns are checked out and passed onto a Safeg uarding Lead, as appropriate. p V m \_ a p A J a ]]N A T q N<sup>-</sup> m responsibility to decide whether a child, young person or adult at risk has been abused or harmed or subjected to abuse or harm, only to raise concerns that they may have by making a referral.

## D. What is the Prevent Duty?

Section 26 of the <u>Counter -Terrorism and Security Act 2015</u> i]AJNm A]NTA] Lqpy a\_ ¬miNJV AqpUalVpVNm-' wUVJU V\_J]qLNm q\_VvNImVpVNm' pa UAvN ¬LqN INTA SIa^ INV\_T LIAw\_ V\_pa pNIIalVm^'- wVpU TqV <u>StAtutdrN guAdaActe</u>]AI]N V\_ pU <u>Revised Prevent duty guidance: for England and Wales</u>, this is sometimes referred to as the <u>@-INvN pThequanity</u> is committed to meeting its duties under the Counter -Terrorism and Security Act 2015 and the UK Government's associated Prevent strategy.

The University is committed to providing support to all members of the UCLan community and recognises that its duty to prevent anyone at risk from being drawn into terrorism is no different to supporting individuals with any other type of safeguarding or welfare need. As such, this policy and procedure applies should there be concerns about an individual who may be susceptible to radicalisation.

The Prevent duty relates to pre -criminal activity. It is therefore important to share any concerns regarding the safety and welfare of individuals so that the right support can be offered. Prevent related referrals for support are managed in the same way a s all other safeguarding concerns.

The University does not expect individual students, apprentices, or colleagues to identify the reasons behind why someone may need support. Prevent is not about identifying extremism but identifying general behaviour ch anges that may indicate a need for additional support.

#### The Channel Panel

Channel is a safeguarding, multi -agency approach which aims to safeguard, support and protect individuals at risk of radicalisation, extremism or terrorist related activity. It works in the pre -criminal space and with the consent of the vulnerable person and, if appropriate, their parents.

The Channel Panel include s a variety of statutory partners such as the local authority, police, children's services, social services, education professionals and mental health professionals. Together they assess the risk to an individual and decide whether an intervention is necessary, and if so, they develop the most appropriate support plan for the individual(s) concerned.

In exceptional circumstances, for example, in cases where there might be a risk of immediate harm to an individual(s) or a third party, the Operational/Principal Safeguarding and Prevent Lead would consult with the Strate gic Safeguarding and Prevent Lead about the need for external referrals.

## E. Reporting Safeguarding Concerns

Everyone in the University Community has a responsibility to report a safeguarding concern. It is not their responsibility to investigate or make a judgement as to whether abuse is taking place, however, there is a responsibility to act on concerns in acco rdance with this policy and procedure to protect children, young people and adults at risk from harm.

Safeguarding concerns should be reported immediately to the Safeguarding team, so that the appropriate action can be taken to protect the individual and to support the referrer. Whilst anyone can make a referral to the Local Authority or report to the police, at UCLan this is facilitated through the Safeguarding team who will provide appropriate advice, guidance and support.

Anybody reporting a safeguarding concern in good faith will be supported to do so even in the event of that concern subsequently being found to be unsubstantiated.

All concerns relating to the welfare of a child, young person or adult at risk will be taken seriously and responded to proportionately and appropriately. It is important that all allegations are handled correctly, and proper records are kept. For guidance on how to deal with an initial disclosure, please refer to appendix 5, and for details of the categories of concerns, see appendix 6.

Any incident which causes concern in respect of a child, young person or adult at risk should be reported immediately to the Operational/Principal Safeguarding an d Prevent Leads. Listed below are examples of incidents that are required to be reported:

- *f* There is a concern that a child, young person or adult at risk is, or may be subject to abuse, neglect or harm ;
- f There is an approach by a child, young person or

Safeguarding and Prevent Leads by calling +44 (0)1772 893020 or emailing wellbeing@uclan.ac.uk

#### Operational Safeguarding and Prevent Lead

- 4 ! A \_ Opperational Safeguarding and Prevent Lead :
  - *f* acts as the main contact and source of support and guidance within the University for safeguarding, liaising with internal and external support services, as appropriate .
  - *f* promote s, implement s, monitor s and review s the Safeguarding and Prevent Policy and Procedure.
  - *f* oversee the framework and act s as the lead for making external safeguarding referrals, including to the local authority , Channel programme, Police and DBS Barring Service.
  - *f* maintains detailed, accurate and secure safeguarding records centrally , and shares information appropriate ly and in line with relevant data protection legislation and regulations .
  - f attend s and play key roles in relevant committees, providing information and data as required and chairing the Safe guarding sub -committee .
  - *f* has a sound knowledge of the local, regional and national safeguarding and prevent context;
  - f shares data, reports, briefings and updates with relevant committees, the safeguarding network and the wider University in relation to safeguarding and Prevent.
  - *f* ensures that appropriate and relevant information, advice, training support is readily accessible and compliance with mandatory training .
  - f establishes and maintain internal and external safeguarding networks, to include LADO, Police, Social Services and local authorities .
  - f liaises with partner colleg65.22S 0.267 0. Q q 0.000008874 0 595.5 842 re W\* n BT /F3 1 0.267 0.329

Policy title: Safeguarding and Prevent Policy and Erdure

The Designated Events Procedure must be followed by all staff, students and learners who wish to hold a n event which is deemed to be a designated event and approval for the event must be sought in advance in accordance with the Procedure by completing the <u>Designated</u> <u>Events Notification Form</u>.

All UCLan events held on, and off campus must be risk assessed.

If colleagues are planning to host an event (physical or virtual) or guest speaker on campus, they must follow the guidance available on the int ranet - <u>Organising an event on campus</u> and <u>event safety, health and security procedures</u>.

Registering events helps to reduce the risk of events not following correct procedures and guidelines, prevent event clashes and ensure key departments are involved and aware from the beginning.

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3 UN 4\_VvNImVpy INJaT\_VmNm pUAp pUN 1pqLN\_pm<sup>-</sup> 4\_Va\_ i]Aym A\_ including protecting ATAV\_mp IALVJA]VmApVa\_' Iy ®]aa\V\_T aqp<sup>-</sup> Sal SN]]av extreme behaviour and contributing to the developmen t of University policies.

3 UN 1 p q L N \_ p m <sup>-</sup> 4 \_ V a \_ A \_ L ASSV]VApNL J] q I m A \_ L m a J V N p V N m AIN T policies and guidelines in accordance with its status as a registered charity and as managed by their Board of Trustees. The University works closely with the SU on all matters as part of our shared commitment. The approach we have taken to Prevent, under the umbrella of safeguarding, has meant that we have developed frameworks and practices which support students, apprentices and colleagues when concerns are raised.

3 UN 1 p q L N \_ p m <sup>-</sup> 4 \_ V a \_ A I N N \_ T A T N Lsatilegual diving a hop them. Frevent Dattlya q \_ L Both the President and Chief Executive Officer are members of the Safeguarding Committees.

1pASS wUa AIN N^i]ayNL lUyniqun Latında stupoleritisNor\_appp pre ntices who are inviting NxpNI\_A] miNA\NIm Sal NvN\_pm IN]ApNL pa 1pqLN\_pm<sup>-</sup> 4\_Va\_ AJpVv Sa]]aw pUN 4 !A\_ 1pqLN\_pm<sup>-</sup> 4\_Va\_ qNmp miNA\NI ilaJNmm•

3 U N 1 p q L N \_ p m <sup>-</sup> 4 \_ V a \_ <sup>-</sup> m i N I ^ A \_ N \_ p Nm p A & & J M m m Np]UNN p4N\_U va & IS ISmVV p y <sup>-</sup> m ! Safeguarding Essentials on line course and are invited to attend key safeguarding workshops to strengthen collaborative working and understanding of the safeguarding agenda at UCLan , and they are aware of how to refer s tudents and apprentices for support.

4 ! # 1 p q L N \_ p m āls @ op/erates a third -party reporting centre for hate crimes and incidents.

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Where colleagues or students are involved in regulated activity with children , young people or adults at risk, then the relevant DBS checks are undertaken by People Team.

The Safer Recruitment Guidance for the University of Central Lancashire is based on <u>Keeping</u> <u>children safe in education 2023</u> (KCSIE) guidance and best practice, and aims to promote consistent practice across the University, this includes:

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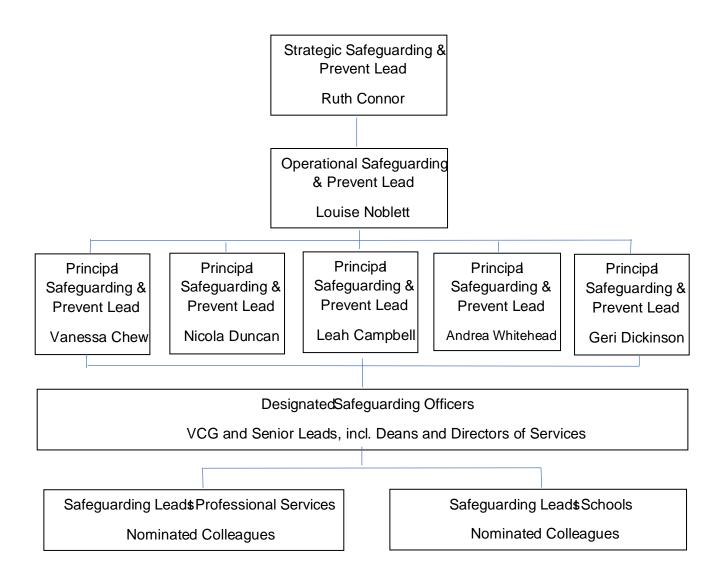
- f Counter Terrorism and Security Act 2015
- f Data Protection Act 1998

# Appendix 1 Spefinitions

Apprentice

## Appendix 4 §Safeguarding Leads Network

Details of members of the safeguar ding network are available on SharePoint



## Appendix 5 §How to respond to a concern

If a child, young person or adult at risk says or indicates that there is a possible safeguarding concern, or a member of staff receives information suggesting there may be a safeguarding concern, the person receiving this information should:

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Policy title: Safeguarding and Prevent Policy and Brdure Version:2023.10.01 (Effective from date) VERSION 1



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- f Guidance for colleagues following the death of a student
- f Decision Making Process for Sharing Information (Student Services only)

Health and Safety:

- f Safety, Health and Environment Policies
- f Health and safety information for contractors and visitors
- f Work Experience for under 18s
- f Designated Events Procedure

Academic Registry:

f Procedure for Reporting and Responding to Incidents of Harassment, Sexual Misconduct /F8 11 Tf 1 0 0 1 83.075 652.88 Tm 0.089(du)18(n)36(t,)s.204 0.318 0/Span <</MCID 18/</p>

UCLan Students and Apprentices

UCLan aims to develop a sense of citizenship amongst its learner community. Everyone

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